

Cyber- bullying Policy

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1 Introduction

The use of technology has become a significant component of many safeguarding issues, including child sexual

All students should heed the following advice:

- Report your concerns to a member of staff immediately
- Never answer abusive messages or emails.
- Never reply to messages from people you do not know
- Always save abusive messages. Do not delete any messages until you have been told that it is acceptable to do so by one of the safeguarding team
- Never give out personal details or contact information
- Think carefully before befriending anyone online
- On social media sites, set your privacy settings appropriately
- Protect your passwords. Do not share them with anyone and change them regularly
- Always lock the computer you are working at and, if a college computer, log off when you have finished.

7 Guidance for parents/guardians

It is vital that parents and guardians work alongside staff and students to ensure that all students are aware of the existence of cyber-bullying and the consequences of becoming involved in it. They should:

- Be aware of their son or daughter's online life, especially when they are at home.
- Follow the above guidance for staff should they have concerns. Parents/guardians may inform the safeguarding team directly or via their son or daughter's Personal Tutor.
- Be aware that incidents of cyber-bullying can occur during college holidays and that therefore the college will treat them just as it would have had they happened during term time.
- Make use of the college's resources for informing them of issues relating to cyber-bullying. The college runs parent talks and provides access to relevant resources on cyber-bullying via the parent portal. The college's

Appendix A: Resources for schools and colleges

There is a wealth of information available to support schools, colleges and parents/carers to keep children safe online. The following list is not exhaustive but should provide a useful starting point:

Advice for governing bodies/proprietors and senior leaders

- [Childnet](#) provide guidance for schools on cyberbullying
- [Educateagainsthate](#) provides practical advice and support on protecting children from extremism and radicalisation
- [London Grid for Learning](#) provides advice on all aspects of a school or college's online safety arrangements
- [NSPCC](#) provides advice on all aspects of a school or college's online safety arrangements
- [Safer recruitment consortium](#) "guidance for safe working practice", which may help ensure staff behaviour policies are robust and effective
- [Searching screening and confiscation](#)

- [National Crime Agency/CEOP Thinkuknow](#) provides support for parents and carers to keep their children safe online
- [Net-aware](#) provides support for parents and carers from the NSPCC and O2, including a guide to social networks, apps and games
- [Parentzone](#)